



Tribal Transportation Planning Organization

Work Plan 2018 - 2020

Purpose

Tribal Transportation Planning Organization (TTPO) promotes tribal transportation planning by fostering intergovernmental cooperation and coordination, provide a forum for the advancement of professional skills and knowledge of tribal transportation professionals, and provides education among transportation agencies at the tribal, local, regional, state, and federal levels. The TTPO supports Washington State tribes and all tribal transportation affiliates by:

- Providing a consortium of tribal, regional, state, federal or private transportation planners, engineers, transit, and administrative professionals that serve the best interests of tribes.
- Providing a venue to help educate and assist tribes and their technical staff implement and comply with current policies, regulations, and programs relative to transportation and associated fields.
- Providing a forum for all tribes in Washington, Bureau of Indian Affairs (BIA), Washington State Department of Transportation (WSDOT), and other transportation providers to coordinate all transportation planning issues and needs.
- Improving communications between tribes, BIA, Tribal Technical Assistance Program (TTAP) and Small Urban, Rural and Tribal Center on Mobility (SURTCOM) Eastern Washington University (EWU), WSDOT, Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Regional Transportation Planning Organizations (RTPOs), Metropolitan Planning Organizations (MPOs), Emergency Federal Relief for Federally Owned Roads (ERFO), Federal Emergency Management Agency (FEMA), and those organizations serving for the protection of tribal rights and preservation of tribal cultural.
- Coordinating with federal, state and local agencies on transportation funding opportunities and procedures
- Helping to advocate and pursue direct access to national, state and regional funds.

Guiding Principles of the Work Plan

Tribal Planner Capacity: Education, Technical Knowledge, & Staffing

1. Provide education on tribal transportation policies and technical issues, so recommendations and/or options can be provided to decision makers for Tribes, local, state, and federal agencies as needed and/or requested.
2. Coordinate and collaborate with EWU, TTAP, Local Technical Assistance Program (LTAP) and other training organizations to organize and provide training that meet the needs of tribal transportation programs.

3. Provide training, workshops and best practices about tribal planning to include, partnering with stakeholders, tribal fee and trust lands, non-tribal lands, rights-of-way, cultural resources, natural resources, tribal fuel tax initiatives, economic development, tourism, tribal workforce, local state and federal government programs, and funding sources.
4. Provide for round-table discussions to identify best practices and common mistakes made on various types of projects related to transportation and infrastructure.

Facilities & Equipment

5. Coordinate and share information about transportation infrastructure, transit facilities and equipment resources, and identify best practices of tribal transportation programs.

Tribal Data

6. Identify procedures and share data sources for data banks, programs, crash data analysis, and best practices for tribal transportation programs.
7. Help identify options for research and data collection for Tribal Transportation facilities, to include streamlining/consolidating crash data and traffic modeling as related to land use, employment, population, etc.

Funding

8. Improve involvement of tribes in regional funding processes and increase participation in their respective RTPOs/MPOs. Identify and share best practices.

Coordination with Planning Partners

9. Coordinate and participate in Tribal-State Transportation Conference to include educational outreach and fundraising opportunity for the TTPO.
10. Enhance inter-tribal communications and sharing of resources, information, methods, processes and best practices to improve tribal transportation programs.
11. Seek the participation of other agencies and organizations involved and/or affecting tribal transportation to increase awareness and opportunities for tribes. Includes all organizations serving tribal interests, such as NCAI, ATNI, CTAA, IACC, etc.

Tribal Transit

12. Support Tribal Transit, by continuing a transit sub-committee that assists with tribal transits, FTA, WSDOT, and other service providers and funders, that includes new start-ups, shut downs, expanding services, technical documentations and polices, etc.

Safety

13. Develop safety subcommittee to support and improve safety on reservations, tribally owned lands, historically significant lands, and associated access routes by reducing fatal and disabling accidents by using the 4E's as identified by FHWA and by the Washington Traffic Safety Commission (WTSC) Target Zero Plan, including helping Tribe's create, update and implement their Tribal Safety Plans.
14. Support tribal emergency management for major disasters on tribal lands affecting NTTFI facilities, by assisting with developing emergency management plans and coordination with ERFO, WA State Emergency Management Division and/or FEMA for recovery services and funding.

TTPO Organization

15. Enhance the organizational effectiveness of the TTPO including but not limited to, establishing self-sufficiency through marketing, fund raising, and outreach to fund support staff for TTPO administration, seeking training opportunities, organizing quarterly meetings, and if necessary, carrying on with the Annual Tribal Transportation Symposium.
16. Conduct quarterly meetings and encourage participation of all Washington State tribes and stakeholders.
17. Conduct annual assessments of TTPO activities and seek input for future endeavors.

Priority Work Plan Emphasis Areas and Deliverables

- 1. Ensure technical staff are educated on transportation policy and technical issues, so recommendations can be made to decision makers for Tribes, local, state and federal agencies as needed and/or requested.**

Emphasis Areas	Deliverables / Timelines
Support tribal training and respond to emergent issues and needs.	On-going / NTTAP & SURTCOM (EWU) / BIA / Tribal-State Transportation Conference
Demonstrate highlights and best practices in project planning, development, construction and maintenance.	Quarterly meetings / reports from Tribes / subcommittees / Tribal-State Transportation Conference
Educate tribes on grant opportunities, writing, implementation and best practices.	On-going / TTAP & SURTCOM (EWU) / BIA / Tribal-State Transportation Conference
Determine EWU SURTCOM & NTTAP training services available.	NTTAP & SURTCOM (EWU)/ FHWA / FLH
Track bills and policies at state and federal levels that address important tribal transportation issues, and keep tribes informed on legal and financial responsibilities.	Quarterly meetings / reports from Tribes / subcommittees / BIA / FHWA / Tribal-State Transportation Conference
Assist tribes with Long Range Transportation Plan (LRTP) development, goals, implementation and best practices.	Reports from tribes / BIA / FHWA / / TTAP & SURTCOM (EWU)
Assist tribes with bridge planning, design, construction and maintenance.	BIA / FHWA / Tribal-State Transportation Conference
Assist tribes with road maintenance issues and best practices.	TTAP / Tribal-State Transportation Conference / BIA / FHWA
Assist tribes with pedestrian and bicyclist facility planning, design, construction and maintenance.	TTAP & SURTCOM / Tribal-State Transportation Conference / BIA / EWU

- 2. Improve the scope and accuracy of data for all tribal transportation facilities and assets on tribal lands.**

Emphasis Areas	Deliverables / Timelines
Assist tribes with inventory data issues and asset management.	Quarterly meetings / subcommittees / BIA / FHWA / WSDOT / TTAP & SURTCOM (EWU)
Serve as a forum for tribes to share data information and reports.	On-going / quarterly meetings / subcommittees
Communicate with the Tribal Transportation Program Coordinating Committee (TTPCC) to help tribes and other agencies coordinate and share emergent data issues nationally.	Quarterly meetings / TTPO Officers

3. Improve methods to research and collect data to improve Tribal Transportation facilities, infrastructure and system.

Emphasis Areas	Deliverables / Timelines
Assist in the establishment of local and regional transportation coalitions and committees.	Outreach / on-going
Research and obtain case studies for Tribal Transportation Program (TTP).	Outreach / on-going / BIA / FHWA
Assist tribes with developing a Tribal Transportation Improvement Plan (TTIP) and process to get projects on BIA's TIP.	Outreach / on-going / BIA
Collect and share resources and guides on Tribal Transportation Planning.	Quarterly meetings / subcommittees / BIA / FHWA / library & links on TTPO website
Collect and share resources and guides on Economic Development & Tourism.	Quarterly meetings / Tribal-State Transportation Conference / library & links on TTPO website

4. Improve safety on reservations, tribal lands, historically significant lands, and associated access routes by reducing fatal and disabling accidents by using the 4E's as identified in the WTSC Target Zero Plan, including assisting Tribes with creating and/or updating their current Tribal Traffic Safety Plans.

Emphasis Areas	Deliverables / Timelines
Establish subcommittee to promote and improve tribal traffic safety through education and learned best practices.	Quarterly meeting / survey or sign-up sheet
Take role in planning annual Tribal Traffic Safety Summit.	Summit / event planning / safety subcommittee
Assist and train tribes on Road Safety Audits.	TTPO safety subcommittee / BIA / FHWA / FLH / / TTAP & SURTCOM (EWU)
Promote and educate tribes on developing a Culture of Safety and performing crash data analysis.	Quarterly meetings / safety subcommittee / outreach / ongoing
Coordinate with Washington Traffic Safety Commission to make the eTrip crash data system available to tribes.	Outreach / on-going / safety subcommittee
Promote and coordinate tribal involvement in data collection and input for updating state's Strategic Highway Safety Plan: <i>Target Zero</i> , with a focus on tribal lands.	Safety subcommittee / TTAP & SURTCOM (EWU)/ Tribal-State Transportation Conference /
Encourage tribes to provide reservation road maps, and tribal crash and safety data to WSDOT's Collision Data for Local Agencies for developing more accurate crash data.	Outreach / on-going / safety subcommittee
Invite tribes to give presentations about their safety programs and best practices.	Quarterly meetings / safety subcommittee
Provide representation and continued participation on the WTSC's Tribal Traffic Safety Advisory Board.	Outreach / on-going / safety subcommittee
Assist stakeholders with tribal emergency management and preparedness as related to transportation safety.	Outreach / on-going / safety subcommittee
Research and Promote Drivers Education and development of Tribal Drivers Licensing programs and related Graduated Drivers Licensing codes for all Tribes.	Preliminary research by April 30, 2018 Presentation of findings to TTPO summer meeting 2018 with recommendations.

Emphasis Areas	Deliverables / Timelines
	Follow-up to recommendations by September 30, 2018

5. Enhance organizational effectiveness of TTPO, to include but not limited to establishing paid support staff.

Emphasis Areas	Deliverables / Timelines
Maintain roster of participating tribal transportation planners and policy-makers.	On-going / outreach / TTPO Officers / TTPO website
Develop TTPO independence and self-sufficiency by purchasing equipment and services needed to conduct quarterly meetings and maintain communications.	On-going / Quarterly meetings / TTPO Officers /
Seek funding and investment opportunities to improve TTPO efficiency and capacity, to include hiring supporting staff to administer and organize TTPO activities.	Outreach / TTPO Officers
Manage and update the TTPO Work Plan and Objectives.	TTPO Officers / quarterly meetings
Keep TTPO website up to date with links to sites and partners that assist and support tribes.	Outreach / BIA / FHWA / FLH / ATNI / WSDOT / FTA / TTAP & SURTCOM (EWU) / TUCC / TTPCC / etc.
Seek participation and information from other planning organizations, either federal, state, regional, or local.	Outreach / quarterly meetings
Promote TTPO through multimedia, brochures, newsletters and other briefing documents to enhance TTPO organization and educate on tribal transportation.	Outreach / TTPO website / Tribal-State Transportation Conference
Use Tribal-State Transportation Conference for TTPO Fundraiser and marketing strategies.	Tribal-State Transportation Conference
Seek membership and partnership feedback, through surveys, assessments and suggestions.	Quarterly meetings / subcommittees / TTPO website

Develop partnerships with professional organizations that can provide professional accreditation to participants.	Quarterly meetings / Tribal-State Transportation Conference
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6. Encourage participation of tribes in their respective MPOs/RTPOs to seek regional funding, as similar to MPO/RTPO support from WSDOT.

Emphasis Areas	Deliverables / Timelines
Continue coordinating with WSDOT in assessing tribal participation in Metropolitan and Regional Transportation Planning Organizations (M-RTPOs) and updating handbook guide for M-RTPOs and tribal best practices in relationship building and consultation.	Quarterly meetings / WSDOT / M-RTPOs / Tribal-State Transportation Conference / WITPAC
Invite WSDOT to share information on the WSDOT STIP process.	Quarterly meetings
Provide updates of the Washington Transportation Plan and related planning products.	Quarterly meetings
Invite hosting community agency or organizations to present relevant local issues.	Quarterly meetings
Assist tribes with transportation funding opportunities and information about new funding options and sources	Quarterly meetings / Tribal-State Transportation Conference
Assist tribes considering negotiating a new Fuel Tax Compact with the State of Washington.	On-going / quarterly meetings / Tribal-State Transportation Conference
Consult and coordinate with tribes and Washington State on other matters relative to tribal, state, and federal regulations that may affect tribal planning or economic development.	On-going / quarterly meetings / Tribal-State Transportation Conference

7. Encourage tribal participation in developing tribal transportation policies and programs through the reauthorization of federal, state and regional legislation by offering technical advice, recommendations, and/or options to various Tribal, Federal, State, and Regional decision makers and their established sub-committees or working groups.

Emphasis Areas	Deliverables / Timelines
Continue to provide a forum for tribes, federal and state agencies, RTPOs/MPOs and committees to provide input into current legislation and improving funding to meet the needs of tribes in Washington.	Quarterly meetings / TTPO Officers
Keep WSDOT apprised of tribal concerns and policy positions.	Quarterly meetings / TTPO Officers / Washington Indian Transportation Policy Advisory Committee (WITPAC)
Provide regular updates, presentations and relevant materials to TTPO members regarding reauthorization of federal transportation program.	Quarterly meetings / TTPO Officers / subcommittees

8. Continue transit sub-committee to assists tribes with new transit start-ups, expanding services, technical documentations, polices, etc.

Emphasis Areas	Deliverables / Timelines
Work with the Federal Transit Administration (FTA) and WSDOT Public Transportation Division (PTD) to help establish new tribal transit systems and expanding service of existing systems.	Transit subcommittee / FTA / WSDOT PTD
Assist with workshops and presentations from FTA and WSDOT PTD to help tribes with technical support and expertise.	Quarterly meetings / Transit subcommittee / Tribal-State Transportation Conference
Highlight tribal transit successes and assist tribes with transit-related problems.	Quarterly meetings / Transit subcommittee / Tribal-State Transportation Conference

9. Establish Right-of-way (ROW) sub-committee that assists tribes with issues related to ROW acquisition and 25 CR Part 169.

Emphasis Areas	Deliverables / Timelines
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Seek tribal participation and contacts to address emerging ROW issues.	Quarterly meetings / survey or sign-up sheet / outreach
Develop work plan goals, objectives and deliverables.	Quarterly meetings / ROW subcommittee / outreach

10. Establish Trust land sub-committee that assists tribes with trust land issues.

Emphasis Areas	Deliverables / Timelines
Seek tribal participation and contacts to address emerging trust land issues.	Quarterly meetings / survey or sign-up sheet / outreach
Develop work plan goals, objectives and deliverables.	Quarterly meetings / Trust land subcommittee / outreach

Additional Work Plan Tasks and Deliverables (as needed and time permitting)

Below is a list of additional new and ongoing tasks the TTPO would like to undertake. In some cases, the quarterly TTPO meeting will serve as a forum to discuss these issues as they come up during the period of this Plan. Individual member(s) of the TTPO may also undertake some of the tasks below.

- Election of Officers at Annual TTPO Meeting
- Develop TTPO marketing strategies, fundraisers and seeking donations
- Alternate locations for quarterly meetings, preferably tribal venues and facilities
- Seek full-time staff to administer and seek funding resources to carry out TTPO functions, while maintaining TTPO's non-profit status